

## Summer Sessions 2022 Online Offering for SEAS Courses

Message from Jisoo Kim, Summer Sessions:

Please have them submit their requests via the form.

Below are instructions and notes. The form preview (it says college, but the engineering form is identical) is also attached.

If your department wishes to offer fully remote versions of existing courses on a tentative basis during Summer 2022, please submit a request using your College or School FEC link below. You will be asked to upload a list of fully remote courses you plan to offer using the attached interactive PDF file (also available for download at <https://ucla.box.com/s/gn7i0foo5tb71qk4b7drykifjen17fyn>). If you have multiple subject areas, please submit a separate request for each subject area. A PDF copy of the form is attached to this email for a preview.

- Engineering FEC: <https://sa.ucla.edu/Forms/p/EngineeringSummerOnline>

Be sure to:

- Submit **one consolidated request per each subject area including all courses you'd like to have approved** using your Engineering FEC link
- Review the form carefully and fill out **all applicable fields** such as describing how you will address concerns about academic dishonesty for any course that will have midterms and/or finals (as opposed to papers, etc.)

**From:** RICHARD WESEL <[wesel@ucla.edu](mailto:wesel@ucla.edu)>

**Subject:** Fwd: Expedited Process of Approval for Fully Remote Undergraduate Offerings - Summer 2022

**Date:** February 1, 2022 at 7:26:09 PM PST

**To:** "[chairs@ea.ucla.edu](mailto:chairs@ea.ucla.edu)" <[chairs@ea.ucla.edu](mailto:chairs@ea.ucla.edu)>, [vicechairs@ea.ucla.edu](mailto:vicechairs@ea.ucla.edu), JAYATHI MURTHY <[jmurthy@ucla.edu](mailto:jmurthy@ucla.edu)>

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Dear Chairs,

Summer sessions has developed an expedited process for approving summer offerings to be online. See the email below. You were notified about this back in November, and some departments have submitted their requests. I wanted to remind you about this opportunity because the requests require FEC approval, and our FEC is meeting this Friday. Our students appreciate summer online offerings because they can complete a course while they are away at an internship. Our previous online offerings have been popular (even before COVID) helping students make progress towards their degrees and bringing revenue to the departments that offered them.

Best regards,

Richard Wesel  
Professor of Electrical and Computer Engineering  
Associate Dean of Academic and Student Affairs  
UCLA Samueli School of Engineering