

**To:** Joseph Bristow, Chair  
Academic Senate

Nicholas Brecha, Chair  
Committee on Committees

**Date:** November 5, 2018

**Re: Request to Repeal the Committee on Instruction and Technology**

The Committee on Instruction and Technology proposes to repeal itself as a standing committee of the UCLA Academic Senate. The Committee was a product of the *AdHoc* Committee on Instructional Technology (*AHCIT*) and formed into a stand-alone Academic Senate committee during the academic year 2012-2013.

CIT was initially established by faculty with interest in the realms of instructional technology and online education, but also the use of technology within courses taught in-person. The charge was that the committee would convene for three years and after it would be determined if the committee would continue or be reappointed. Due to administrative staff changes in the Academic Senate, the assessment did not take place during the 2015-16 academic year.

CIT's membership consists of seven voting members, The Vice Provost of Information Technology whom serves as a non-voting, ex- officio member, one current voting member of the Committee on Teaching (COT), to be appointed by the COT Chair and one current voting member of the Graduate Council (GC), to be appointed by the GC Chair. The committee meets once per quarter (three times per year). During the 2017-18 academic year not once did CIT meet its full membership and was unable to fill the COT and GC representative seats. Also, for the 2018-19 academic year after exhausting the volunteer list, COnC was unable to appoint the committee with a Chair.

Given CIT's charge, the committee examines and recommends best practices regarding guidelines on how to integrate online and technological enhancements to courses within the undergraduate curriculum. However, without faculty participation or the authority to make policy as it relates to online and technologically enhanced education, the committee's purview is limited at best, and redundant with other existing committees.

Currently, at UCLA, there are a number of groups that review such concerns and remain in relationship with the Academic Senate. Those groups are; *The Governance Committee on Information and Technology (GoIT)*, *The Steering Committee for Online Teaching and Learning (SCOTL)*, *University Committee on Academic Computing and Communications (UCACC)*. In addition to Academic Senate Councils and Committees; *The Undergraduate Council*, *Graduate Council* and *the Committee on Teaching*, review and address technology and online education issues.

For the reasons stated the Committee on Instruction and Technology seeks to be repealed as a standing committee of UCLA's Academic Senate.

Sincerely,

A handwritten signature in black ink, appearing to read "M Shin". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

Michael Shin, 2017-18 Chair  
Committee on Instruction and Technology

Cc: Michael Meranze, Academic Senate, Vice Chair/Chair-Elect  
Sandra Graham, Academic Senate Immediate Past Chair  
Linda Mohr, Chief Administrative Officer  
Eric Malmquist, Committee on Committee, Analyst  
Willeke Wendrich, Graduate Council, Chair  
Andrea Kasko, Graduate Council, Co-Chair  
Estrella Arciba, Graduate Council, Analyst  
Robert Gould, Undergraduate Council, Chair  
Eric Wells, Undergraduate Council, Analyst  
Members of the Committee on Instruction and Tecnology, 2017-18